



St Joseph's Nympsfield Out of School Club

Chair: Miss Heidi Saunders

October 2023 Newsletter

What we have been up to

It has been a great start to the academic year! The children have all settled back into Out of School Club (OOSC) and we now welcome our new reception children; some attended previously from being in pre-school and are excited to be back! During term 1 we enjoyed lots of time outside, enjoying the later September sunshine. The children have also enjoyed arts and crafts, small world play, role playing (in our outdoor café and indoor home corner) as well as having quiet reading time. Next term we will be in the 'Christmas Countdown' with lots of themed craft and baking; please make sure allergies are up to date on the HQ booking system as this is what we adhere to.

Committee

We are seeking a new Chair, Treasurer and Secretary to join the Committee. These are management roles of the OOSC and will involve decision making of the running of OOSC. Without these roles filled, the out of school club (breakfast and after school wrap around care) will be in danger of closing. If you are interested in any of these roles, please speak to the OOSC Team, Chair, Treasurer or Secretary.

If you have a bit of time and are able to support this essential service that is needed for many of our parents, please speak to Marie or send us an email for more information about what is involved for each role.

Debt

Invoices are sent monthly and should be paid promptly by the 15th of each month. More information is available in the Payment of Fees policy which is available on the OOSC section of the school website under "Finance and Trustees Policies and Procedures". Please ensure these are paid promptly.

Ad-hoc Bookings

As per our terms and conditions, ad-hoc bookings must be paid for at the time of booking. Please note that morning and afternoon sessions are very busy; some full to capacity. Parents/ carers **MUST** book all sessions in advance. We will not be able to accept children arriving at OOSC without prior booking. This is due to staffing and room ratios being reached. The Out of School Club must comply with government guidance and must not breach these.

Staffing for 2023-2024

Within the OOSC there has been and will be some change arounds with staffing. At the end of holiday club, Summer 2023, we said Goodbye to the fabulous Elise Knight! Elise joined us in September 2021 following finishing her A Levels. She has taken some time and feels now the time is right to go to University. She has gone to Bath Spa University studying Film, Television and Digital Productions. We wish her the best of luck and know she will have an amazing time and learn lots. We hope to see her back during holiday clubs throughout her time at University!

We now welcome Miss Stokes to OOSC. She works Wednesday and Thursday after school club. Miss Stokes is currently completing her Childcare in Education T-Level in Reception and we hope to continue to support her knowledge, development and experience during her time with us.

The staffing for the week will therefore be as follows:

Monday-Friday Morning Session (7.45 until school start): Mary Elmer and Marie Knight

Monday After School (Until 4.30pm or 6.00pm): Mary Elmer, Marie Knight and Natalie Finn-Powers
Tuesday After School (Until 4.30pm or 6.00pm): Mary Elmer, Marie Knight and Natalie Finn-Powers
Wednesday After School (Until 4.30pm or 6.00pm): Mary Elmer, Marie Knight and Miss Stokes
Thursday After School (Until 4.30pm or 6.00pm): Mary Elmer, Marie Knight and Miss Stokes
Friday After School (Until 4.30pm or 6.00pm): Mary Elmer and Marie Knight

Mary's Retirement

Mary Elmer is due to retire in December 2023. Mary joined OOSC in September 1999 and she has been a dedicated and friendly member of our team. We will miss her immensely and I am sure the children will miss all her yummy cooking.

The committee are buying Mary a present to celebrate her retirement and if you wish to contribute to this, you may do so by paying into the OOSC PayPal account no later than **Thursday 14th December 2023**. The PayPal account email address is treasureroosc.st.josephs@gmail.com
Please pay via the family and friends option so we do not get charged for any contributions.

The children are going to make a card for her and if you wish for a message to be included please email these to oosc@st-josephs.gloucs.sch.uk

New Job Opportunities

We currently have Kirsty Coupe (Pre-school Treasury Administrator) supporting the OOSC whilst we look at recruiting for an administrator. Her help has been invaluable and we thank her for her continued support until we appoint. The role will entail keeping policies up together, supporting committee members, finance and the OOSC team. If you are interested in this role, please look out for the job advert soon and for further information email oosc@st-josephs.gloucs.sch.uk

We will also be looking to recruit for a new play assistant to cover Mary's hours within OOSC. It is preferable that those who apply do have a minimum Level 3 childcare qualification to count in ratios as we have Early Years children attend the setting (children from Pre-school and Reception). The hours we will be looking to employ a play assistant for will be 3-6pm Monday- Friday. If you are interested and would like further information, please email oosc@st-josephs.gloucs.sch.uk

Late Collection Fees

We are noticing that parents are regularly collecting late from OOSC and would like to remind you that we close at 6pm. If your child is booked in for an early session and you go over by 1 minute you will then be charged a full night fee. If you collect after 6pm, as per our terms and conditions which can be found on the school website under the OOSC tab, you will be charged £10 per child. Please note that staff are only paid until 6pm therefore if they have to claim over hours, this will cost the club additional money.

School Staff Car Park

We would like to politely remind you that the car park at school is for staff only. When dropping your child/ren off/collecting them please do not use the school site. The reasons being for the safety of the children entering and leaving the setting and the insurance of staff vehicles.

Holiday Club Dates

The OOSC will be running holiday club for pre-school (those in their pre-school year and confident toilet users) as well as Primary School age children in the Easter Holiday (Tuesday 26th, Wednesday 27th and Thursday 28th March 2024) and two weeks of the Summer Holiday (Tuesday 23rd, Wednesday 24th, Thursday 25th July 2024 and Tuesday 30th, Wednesday 31st July and Thursday 1st August 2024).

Please note that the OOSC will not be opening during the February Half Term due to lack of staffing and reduced interest in previous years.

Exciting News!

The OOSC Committee and Team would like to send their congratulations to Natalie who got married on Thursday 17th August 2023, during the Summer Holiday! It was a lovely day and we would like to send Natalie and Luke all the best for their married life together as the new Mr & Mrs Finn-Powers!



What the children have enjoyed this year in Out of School Club?

Finley P: *Playing with my friends*

Emilia: *Making friendship bracelets*

Theo and Alex: *Love playing football*

Lily-Mae: *Playdough*

Liam: *Finding the snails*

Hebe: *Film nights when we get hot chocolate!*

Jemima: *Playing with the toys! All of them!*

OOSC contact details

Chair: chairoosc.st.josephs@gmail.com

Treasurer: treasureroosc.st.josephs@gmail.com

OOSC Team: oosc@st-josephs.gloucs.sch.uk

Secretary: secretaryoosc.st.josephs@gmail.com