

Administration

4.5 Working in partnership with other agencies

Policy Statement for St Joseph's Nympsfield Out of School Club

We work in partnership with local and national agencies to promote the well-being of all children.

Procedures

- We work in partnership or in tandem with, local and national agencies to promote the well-being of children.
- Procedures are in place for sharing of information about children and families with other agencies. These are set out in the following policies
 - 1.5 Information Sharing;
 - 1.2 Safeguarding and Child Protection; and
 - 1.14 Supporting Children with Special Educational Needs.
- Information shared by other agencies with us is regarded as third party information. This is also kept in confidence and not shared without consent from that agency.
- When working in partnership with staff from other agencies, we make those individuals welcome in the setting and their professional roles are respected.
- We follow the protocols for working with agencies, for example on child protection.
- Our staff do not casually share information or seek informal advice about any named child/family.
- When necessary we consult with local and national agencies who offer a wealth of advice and information that help us develop understanding of issues facing us and who can provide support and information for parents. For example, ethnic/cultural organisations, drug/alcohol agencies, welfare rights advisors or organisations promoting childcare and education, or adult education.

Associated Policies and Procedures

- 1.5 Information Sharing
- 1.2 Safeguarding children and child protection
- 1.14 Supporting children with special educational needs
- 5.3 Data protection

Version Number	Author	Purpose of change	Date
1.0	NP and HS	Updating policies	23.01.2023
2.0	KC and NFP	Reviewed and formatted. <ul style="list-style-type: none"> • Removal of bullet point re "visitors" as not applicable; • Inclusion of "Associated Policies and Procedures" section 	26.02.2024 Committee Meeting