



St Joseph's Catholic Primary School
Diocese of Clifton

Inspiring everyone to REACH through
Faith, Hope, and Love

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With St Therese as our guide we do little things with much love to make a big difference for everyone.

Headteacher: Mrs Clare Howells

15th November 2024

Dear Parent(s)/Carer(s)

We currently have a vacancy for a parent governor which we would like to fill as soon as possible. Parent governors are elected by and from the parents of children currently attending our school. They usually serve a four-year term of office, or less, and bring an extremely important and valued perspective to the work of the Local Governing Committee.

For more information about the governance of the school, please visit the [Meet the Governors](#) section of the school's website.

The Governor role is a rewarding one: to challenge and be a critical friend to the school. The time commitment of being a local governor involves attending 6 meetings a year (one every half term) which usually run from 5.30 to 7.30 pm on either a Wednesday or a Thursday. Some meetings are held online. In addition, governors are asked to take on a link role and visit the school during the day for a couple of hours, 2 to 3 times a year, which will include monitoring the impact of the school development plan, especially curriculum priorities and pupil performance targets, to check the school is meeting its legal obligations, such as those to do with Safeguarding and SEND, and any requirements of the Trust Board.

Whilst being a governor does require you to give up some of your time, it is very much a two-way street and very worthwhile. As a governor you will not only gain an insight into the day to day running of the school but will have a much greater understanding of your child's education. You will also have an opportunity to acquire new skills and expertise, transferrable to your professional and personal lives. Many employers recognise the value of being a school governor and offer time off for carrying out this role.

The Local Governing Committee (LGC) has a vital role to play in making sure that every child receives the best possible education. This is achieved by ensuring that governors have the necessary skills and commitment to contribute to the effective governance and success of the school and it is expected that governors will make use of the various training opportunities available to them and play a full part in the work of the LGC. The particular skills that local governing committees need will vary and will include personal qualities and capabilities, such as the capacity and willingness to learn and work as part of a team.

If you are interested in becoming a parent governor, please use the nomination form below or ask the School Office for a nomination form (self-nomination is acceptable) and return the completed nomination form to the School Office by 12.00 noon on Monday, 26th November 2024.

If there are more nominations than vacancies, a ballot will be held, and you will be sent a voting paper.

The LGC also has vacancies for foundation governors who are appointed by the Bishop to ensure that the Bishop's directives are implemented, especially with regard to admissions, Religious Education, Relationship Education and the Prayer Life of the school. Foundation governors are expected to be practising Catholics. If you are interested in becoming a Foundation governor or know someone else who would be interested, further information may be found on the Diocese of Clifton Schools and Colleges [website](#)

Yours sincerely

Roger Slater
Clerk to the Governing Body

St Joseph's Catholic Primary School Election of Parent Governor

Nomination Form

Name: _____

Address: _____

_____ Post Code: _____

Email: _____

Telephone Number: _____

Please tick✓

I declare that I have a child on roll at the school and am eligible and willing to serve as a parent governor

I declare that I have read and understood the disqualification criteria

I understand that the post requires me to hold a DBS certificate

Signature: _____

Nominated by*: _____ (Name)

_____ (Signature)

Address: _____

_____ Post Code: _____

Email Address: _____

Candidate's statement for inclusion on ballot paper:

Completed nominations must be returned to the school office by:

12.00 Noon
Monday, 26th November 2024

*Self-nomination is acceptable

Summary of Disqualification Regulations

A governor must be aged 18 or over at the time of his or her election or appointment and cannot be a registered pupil at the school. A person cannot hold more than one governorship at the same school.

A person is disqualified from holding or from continuing to hold office as a governor or associate member if he or she:

- fails to attend the governing body meetings - without the consent of the governing body - for a continuous period of six months, beginning with the date of the first meeting missed (not applicable to ex officio governors);
- is the subject of a bankruptcy restrictions order, an interim bankruptcy restrictions order, a debt relief restrictions order, or an interim debt relief restrictions order;
- has had his or her estate sequestrated and the sequestration has not been discharged, annulled or reduced;
- is subject to:
 - i) a disqualification order or disqualification undertaking under the Company Directors Disqualification Act 1986;
 - ii) a disqualification order under the Company Directors Disqualification (Northern Ireland) Order 2002;
 - iii) a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002;
 - iv) an order made under Section 429(2)(b) of the Insolvency Act 1986 (failure to pay under a County Court administration order);
- has been removed from the office of trustee for a charity by an order made by the Charity Commission or Commissioners or High Court on the grounds of any misconduct or mismanagement in the administration of the charity, or under Section 34 of the Charities and Trustee Investment (Scotland) Act 2005 from being concerned in the management or control of any body;
- has been removed from office as an elected governor within the last five years;
- is included in the list of people considered by the Secretary of State as unsuitable to work with children or young people;
- is barred from any regulated activity relating to children;
- is subject to a direction of the Secretary of State under section 142 of the Education Act 2002 or section 128 of the Education and Skills Act 2008;
- is disqualified from working with children or from registering for child-minding or providing day-care;
- is disqualified from being an independent school proprietor, teacher or employee by the Secretary of State;
- has been sentenced to three months or more in prison (without the option of a fine) in the five years before becoming a governor or since becoming a governor;
- has received a prison sentence of two and a half years or more in the 20 years before becoming a governor;
- has at any time received a prison sentence of five years or more;
- has been convicted and fined for causing a nuisance or disturbance on school or educational premises during the five years prior to or since appointment or election as a governor;
- refuses a request by the clerk to make an application to the Disclosure and Barring Service for a criminal records certificate.

A person is disqualified from election or appointment as a parent governor if they are an elected member of the LA or if they work at the school for more than 500 hours in any school year.

Full details of the Regulations covering the disqualification criteria can be found in [The School Governance \(Constitution\) \(England\) Regulations 2012](#).

May 2018