



St Joseph's Catholic Primary School
Diocese of Clifton

Inspiring everyone to REACH through
Faith, Hope, and Love

Front Street, Nympsfield, Stonehouse, Gloucestershire GL10 3TY
Telephone/Fax No: 01453 860311 Email: admin@st-josephs.gloucs.sch.uk
Website: www.st-josephs-nympsfield.com

Headteacher: Mrs Clare Howells



With St Therese as our guide we do little things with much love to make a big difference for everyone.

Attendance Expectations 2024-25

Due to the cyber attack last term, we were unable to access our systems for several weeks which put us behind with many things. Attendance is now up to date and we are aiming to get on top of contacting the parents that we need regarding their child/children's attendance by the end of the week.

I am sure that you are all up to date with the new DFE guidance, and we will be sending out letters for 3 different categories.

1. Children whose attendance has fallen below 96% - the expected attendance level for all children
2. A letter for children whose attendance has fallen below 93% - these children are considered to be at risk of falling into the persistently absent category
3. Children whose attendance is below 90% and are classed as persistently absent

Any child whose attendance is below 96% is being monitored on our attendance tracker.

Attendance Guide for Parents/Carers

What YOU must do:

- ✓ Try to telephone the school before 9am each day of your child's absence
- ✓ Tell the school in advance, of any medical appointments and bring in appointment cards/letters/text
- ✓ If you are not sure whether your child is well enough to attend school, send them in anyway as they often perk up on arrival
- ✓ Have a backup plan for if your child misses transport, call on a family member, neighbour or friend
- ✓ If you and your child are experiencing difficulties with school attendance then talk to us as a first step so we can help!

What WE will do:

- ✓ Check your child's attendance every day
- ✓ Track all children's attendance if they fall below 96%
- ✓ Phone home to discuss your child's attendance with you
- ✓ Send out a letter if your child's attendance falls below 96%
- ✓ Contact you if your child is late to school more than 3 times
- ✓ Invite you into school for attendance meetings if we are concerned
- ✓ If we cannot establish a reason for absence, then we may make a welfare home visit

Thank you for your continued support.