

**St Joseph's Catholic Primary School**  
**Diocese of Clifton**



**Inspiring everyone to REACH through**  
**Faith, Hope, and Love**

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**Headteacher: Mrs Clare Howells**

25<sup>th</sup> February 2026

Dear Parents and Carers,

I am writing on behalf of the Local Governing Committee to share the news that at the end of this academic year, our Headteacher, Mrs Howells, will be retiring after 15 years of dedicated service to St Joseph's Catholic Primary School.

We are extremely grateful for the leadership and commitment Mrs Howells has shown throughout her time at the school. She has been so deeply committed to the children, families and staff of St Joseph's and her contribution has been instrumental in shaping the school's strong community and continued success. While we are naturally deeply sorry to see her step down, we are also pleased that she is able to look forward to a well-deserved retirement.

In her remaining months, Mrs Howells will work closely with Governors and Trust leaders to ensure a smooth and well-planned transition, maintaining stability and continuity for the school community. As always, our wonderful children are at the centre of everything we do.

The Governing Body, in partnership with the CEO of the Trust and the Diocese, will now begin the process of appointing a new Headteacher. We are committed to securing a leader who shares our values and vision for St Joseph's and who will continue to build on the strong foundations already in place. We are delighted that Mrs Howells has agreed to show prospective Headteachers around our fabulous school, so she can personally share her enthusiasm and vision, and impart St Joseph's values. We will keep you informed as the process moves forward.

We are sure you will join us in thanking Mrs Howells for her years of service and in wishing her every happiness in her retirement.

Thank you, as always, for your continued support.

Yours sincerely,  
Nicola Connolly and the Local Governing Committee  
St Joseph's Catholic Primary School

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