PTA Annual General Meeting (AGM)

Date: Tuesday 3rd November 2026
Time: 7:00pm – approximately 7:45pm
Location: St Joseph's Catholic Primary School

Attendance: We hope to see as many parents as possible attending in person. If you are unable to attend in person, you can join remotely via Microsoft Teams using the link provided.

Meeting Agenda

1. Opening Remarks from the Chair

- Welcome and introduction.
- Brief overview of the purpose of the AGM.

2. Approval of Previous Meeting Minutes

- Review and approve the minutes from the previous meeting by those who attended.

3. Matters Arising

- Brief updates on any outstanding actions or unresolved matters from the previous meeting.

4. Chairs and Treasurer's Report

- Combined report reviewing the PTA's activities, fundraising achievements and finances over the past year.

5. Appointment and Reappointment of Committee Members

- Confirm committee appointments and reappointments.
- Agree on committee roles for the coming year.

6. Any Other Business (AOB)

- Opportunity for general feedback, questions or comments.
- This item is for general discussion and is not intended for planning specific events.

7. Date of Next Meeting

- Agree on the date of the next PTA meeting.

8. Meeting Close

Please note: A minimum number of parents must attend for the AGM to go ahead, so please attend if you can.

Thank you for supporting St Joseph's PTA and helping us make a difference for our children and school